

MINUTES OF THE SPECIAL MEETING OF COUNCIL, SUMMER VILLAGE OF SOUTH BAPTISTE, HELD ON THURSDAY, MARCH 19, 2020, VIA EMAIL CONFERENCE.

The Email Conference meeting of Summer Village Council was called to order by Email on Thursday, March 19, 2020.

In Attendance	<p>Blaine Page, Mayor, Summer Village of South Baptiste. (Via Email)</p> <p>Wendy Appleby, Deputy Mayor, Summer Village of South Baptiste. (Via Email)</p> <p>Reg Stapley, Councilor, Summer Village of South Baptiste. (Via Email)</p> <p>Ed Tomaszuk, Chief Administrative Officer (CAO) (Via Email)</p>
Call to order	<p>The Email conference meeting of Council was initiated by Ed Tomaszuk, CAO, to deal with an application to the Minister of Municipal Affairs for a time extension for the development of an Intermunicipal Development Plan.</p>
Motion (Waiver of Notice) Res. 001-2020-03-19	<p>Moved by Blaine Page that Council of the Summer Village of South Baptiste hereby waive notice of a meeting of Council to be held via Email Conference for the purpose of discussing and acting upon items related to:</p> <ol style="list-style-type: none">1. An application for a time extension for development of an Intermunicipal Development Plan. <p>The undersigned further consent to the transaction of any business, in addition to the business stated above, that may come before the meeting.</p> <p>Carried.</p>
Motion (Intermunicipal Development Plan) Res. 002-2020-03-19	<p>Moved by Mayor Blaine Page that the Council of the Summer Village of South Baptiste, having successfully worked towards greater intermunicipal collaboration and having made progress on the preparation of an Intermunicipal Development Plan, direct Administration to request an extension be granted by the Minister of Municipal Affairs, to September 30, 2020, for the completion of an Intermunicipal Development Plan with the Summer Village of West Baptiste and Athabasca County. The extension is being requested to enable the County and Summer Villages to complete the public engagement component of the project over the summer months when Summer Village residents are in the community to ensure transparency and fairness in the engagement process.</p>

Further, that Council direct Administration to send notice to the Summer Village of West Baptiste and Athabasca County, informing them of the Summer Village of South Baptiste's motion, and requesting that those municipalities pass a motion to the same effect, and send notice of said motion to the Minister of Municipal Affairs.

Carried.

Adjournment

The meeting adjourned upon receipt of Emails from Councilor Stapley, Mayor Blaine Page and Deputy Mayor Wendy Appleby confirming their consent for adoption of **Res. 001-2020-03-19**.

SUMMER VILLAGE OF SOUTH BAPTISTE

Blaine Page, Mayor

Ed Tomaszuk, CAO

MINUTES OF A REGULAR COUNCIL MEETING OF THE SUMMER VILLAGE OF SOUTH BAPTISTE HELD ON THURSDAY, MAY 7, 2020, BY WEBEX VIDEO CONFERENCE, 724 BAPTISTE DRIVE, WEST BAPTISTE, AB.

A regular meeting of Summer Village Council was called to order at 5:00 PM on Thursday, May 7, 2020, hosted by the Municipal Office, 724 Baptiste Drive, West Baptiste, AB.

In Attendance	Blaine Page, Mayor, Summer Village of South Baptiste, Chairman. Wendy Appleby, Deputy Mayor, Summer Village of South Baptiste. Reg Stapley, Councilor, Summer Village of South Baptiste. Ed Tomaszuk, Chief Administrative Officer, Recording Secretary.
Gallery	Shirley Heschuk (Via Teleconference) Lori Appleby (Via Teleconference)
Call to order	The meeting was called to order at 5:00 PM by Mayor, Blaine Page.
Motion (Agenda) Res. 001-2020-05-07	Motion by Wendy Appleby for the adoption of the agenda as reviewed by Council and as Emailed as part of the Agenda Package prior to today's meeting. Carried.
Minutes, previous Council meeting Res. 002-2020-05-07	Motion by Wendy Appleby to adopt the minutes of the December 18, 2019, regular meeting of Council as distributed by Email prior to today's meeting and as reviewed by Council. Carried.
Minutes, previous Council meeting Res. 003-2020-05-07	Moved by Blaine Page that Council adopt the minutes of the March 19, 2020 special meeting of Council, as circulated by Email to members of Council prior to today's meeting. Carried.
Motion (Finance) Res. 004-2020-05-07	Moved by Blaine Page to adopt the report on Financial Transactions for the period following the last meeting of Council on December 18, 2019 and as reviewed by Council. Carried.
Motion (Payment of Accounts) Res. 005-2020-05-07	The payment of accounts as presented in Financial reports was endorsed by Council on a motion by Reg Stapley. Carried.
Motion (2019 Audit) Res. 006-2020-05-07	Motion by Blaine Page that pursuant to a review by Council, the audited annual Financial Statements prepared by Al Scherbarth Professional Corporation is hereby endorsed by Council and shall be released to the public on the Summer Village Website.

Motion (Municipal Budget, 2020)
Res. 007-2020-05-07

Carried.

Motion by Blaine Page that Council adopt the 2020 budget following a detailed review of both the budget and property tax roll subject to the following refinements:

1. The estimated total property tax levy shall be \$130,595 (including the Alberta School Foundation Fund, Minimum Tax, and the Special Road Maintenance Levy).
2. A Special Road Maintenance Levy shall be \$220.00 per taxable property. Levy revenue is to be used exclusively for road maintenance and repair.
3. The Summer Village of South Baptiste adopts a minimum tax of \$350.00 which applies exclusively to the Municipal component of property taxes as recorded on the property tax roll.
4. Estimated total Summer Village revenue from all sources, including the residential property tax levy, non-residential taxes, Provincial grants, and other sources shall be \$403,517
5. Total Summer Village expenditures, including the Road Rehabilitation Projects and transfer to reserves, are estimated at \$403,517. Council projects a balanced budget for 2020.

Carried.

Bylaw Authorizing rates of Taxation for 2020.
Res. 008-2020-05-07

The Summer Village Bylaw, authorizing rates of taxation for 2020, was reviewed in detail by Council. Members of Council suggested several refinements to ensure that the Bylaw is consistent with the budget additions and deletions for the 2020 fiscal year.

Specific rates of taxation shall be:

- General Municipal Minimum Tax \$350.00
- Special Road Levy \$220.00
- General Municipal 2.7682 Mils
- Alberta School Foundation Fund 2.9165 Mils
- Greater North Foundation 0.1033 Mils
- Non-Residential Milrate 0.0760 Mils

Total revenue from property taxes is \$130,595

Moved by Blaine Page that Bylaw No. 1-20 being the 2020 Tax Rate Bylaw, as refined, be read a first time.

Carried.

Moved by Reg Stapley, that Bylaw No. 1-20 being the 2020 Tax Rate Bylaw be read a second time.

Carried.

**Bylaw, Road
Maintenance Tax.
Res. 009-2020-05-07**

The Special Road Maintenance Tax was set at \$220.00 for each taxable property in the Summer Village.

Moved by Blaine Page: That Bylaw No. 2-20 being the 2020 Road Maintenance Tax Bylaw be read a first time.

Carried.

Moved by Reg Stapley: That Bylaw No. 2-20 being the 2020 Road Maintenance Tax Bylaw be read a second time.

Carried.

Moved by Reg Stapley, that Council authorize three readings of Bylaw No. 2-20 in one session.

Carried by unanimous consent.

Moved by Wendy Appleby, that Bylaw No. 2-20 being the 2020 Bylaw to provide for a Road Maintenance Tax be read a third and final time.

Carried.

**Motion (Property Tax
Deferral)
Res. 010-2020-05-07**

Moved by Reg Stapley that given the stress placed on family incomes because of economic decline due to the COVID-19 situation, Council hereby endorses a property tax deferral program as follows:

- If possible, all property owners are encouraged to pay their taxes by the due date on the 2020 Combined Assessment and Property Tax Notices.
- The due date for collection of property taxes are hereby extended to December 1st for the current fiscal year (2020).
- Upon request, property owners participating in the pre-authorized payment plan for taxes may be given relief upon individual consideration of each case.
- All Tax Penalties incurred during the 2020 fiscal year are suspended.

Carried.

**Spring/Summer
Newsletters
Res. 011-2020-05-07**

Moved by Blaine Page to prepare and send newsletters to all property owners in the Summer Village consistent with a schedule determined by Council. Newsletter articles to include:

1. Mayors Message as refined by Council.
2. 2020 Property Tax information.
3. Other topics as directed by Council.

Carried.

**Motion (Annual
Information Meeting)
Res. 012-2020-05-07**

Motion by Reg Stapley that due to uncertainty associated with COVID-19 and the requirements for social isolation, the date of the Annual Information Meeting is hereby deferred to September with possibility of cancellation as may be necessary.

Carried.

Motion (Sunrise Drive East flood mitigation)
Res. 013-2020-05-07

Motion by Blaine Page authorizing the engagement of NGW Logging (Andre Nijboer) to remove trees on the walkway between lots 9 and 10 Plan 5151 NY. The scope or work includes the removal of trees on the cul de sac at the end of Sunrise Drive East.

Additionally, David Gray Contracting shall be engaged to apply sand and/or gravel as may be needed and as directed by Council.

Carried.

Motion (Temporary Field Authorization - Docks, Piers and Boat Lifts)

Res. 014-2020-05-07

Moved by Wendy Appleby that Council authorize Reg Stapley to apply for a Temporary Field Authorization (TFA) for placement and installation of the Community Pier on Lot R-2 Plan 194 RS. The application shall be consistent with Provincial Legislation and Regulations as directed by Council.

Carried.

Motion (Closed Session of Council)

Res. 015-2020-05-07

Moved by Councilor Wendy Appleby to go into 'closed session' consistent with Sections 23(1), 24(1), 27(1) and 24(1)(c) of the Freedom of Information and Protection of Privacy Act at 7:00 PM

Motion (Closed Session of Council)

Res. 016-2020-05-07

Moved by Blaine Page to come out of 'closed session' at 7:15 PM, consistent with the provisions of the Provincial Freedom of Information and Protection of Privacy Act.

Carried.

Motion (CAO performance appraisal)

Res. 017-2020-05-07

Moved by Wendy Appleby to table the CAO performance appraisal pending the acquisition of additional information.

Carried.

Other Business

A variety of issues including the condition of roads, summer road maintenance, and cleanup of ditches along Streets were considered and discussed by Council. There were also several other relevant issues discussed throughout the meeting. A summary of conclusions is included in the following "Action Items" list.

Action Items List

The following summarizes a list of activities that will be carried out on behalf of the Summer Village to deal with a variety of issues:

1. Proceed with the implementation of Property Tax deferrals as directed by Council.
2. Review the budget and property tax roll to ensure that the Revenue and Expenditure items accurately reflect figures discussed and approved by Council. (CAO and Council)
3. Update the property tax roll, prepare, and mail Property Tax Notices before June 1, 2020.
4. Finalize the Summer Village Budget, Rates of Taxation Bylaw and Roads Maintenance Tax Bylaw and advise Municipal Affairs and Municipal

Assessment Services Group as needed. Ensure that appropriate documents are signed and sealed.

5. Adjust Preauthorized Payment Plan monthly property tax payments to reflect changes in 2020 property taxes. Enter information into the CIBC database.
6. Prepare and send a Summer Village Spring Newsletter as directed by Council.
7. Conduct activities associated with disbursements and receipts to maintain financial records of the Summer Village as needed. Ensure that expenditures are legitimate, and accounts are paid in a timely manner. File reports with Alberta Municipal Affairs as required by legislation. (CAO)
8. Collect and account for property taxes in accordance with tax deferral policy approved by Council. Updates of associated financial reports, including Bank deposits as required, will be conducted on behalf of the Summer Village.
9. If needed, determine the extent of road repairs that may be required in selected areas within the Summer Village. Obtain estimates on South Baptiste Drive and Service Road maintenance/reconstruction as may be required.
10. Prepare documentation and apply for the Municipal Grants as directed by Council.
11. Prepare minutes of meetings and forward to members of Council. Carry out follow-up activities as may be required.

Expense Claims

Expense claim forms are to be completed and submitted accordingly.

Next Meeting

The date of the next meeting of Council will be a Special Meeting on Thursday, 2020-05-14 to give third reading to Taxation Bylaw 1-20.

Closing Remarks

The Chairman thanked everyone for participating in discussion throughout the meeting.

Adjournment

The meeting adjourned at 7:30 PM.

SUMMER VILLAGE OF SOUTH BAPTISTE

Blaine Page, Mayor

Ed Tomaszuk, CAO

MINUTES OF A SPECIAL COUNCIL MEETING OF THE SUMMER VILLAGE OF SOUTH BAPTISTE HELD ON THURSDAY, MAY 14, 2020, BY WEBEX VIDEO CONFERENCE, 724 BAPTISTE DRIVE, WEST BAPTISTE, AB.

A Special meeting of Summer Village Council was called to order at 5:00 PM on Thursday, May 14, 2020, hosted by the Municipal Office, 724 Baptiste Drive, West Baptiste, AB.

In Attendance	Blaine Page, Mayor, Summer Village of South Baptiste, Chairman. Wendy Appleby, Deputy Mayor, Summer Village of South Baptiste. Reg Stapley, Councilor, Summer Village of South Baptiste. Ed Tomaszuk, Chief Administrative Officer, Recording Secretary.
Gallery	Vacant
Call to order	The meeting was called to order at 5:00 PM by Mayor, Blaine Page.
Motion (Waiver of Notice) Res. 001-2020-05-14	Moved by Blaine Page that Council of the Summer Village of South Baptiste hereby waive notice of a special meeting to be held via Webex Video Conference for the purpose of discussing and acting upon items related to: 1. Third and final reading of Taxation Bylaw 1-20. Summer Village Council further consents to the transaction of any business, in addition to the business stated above, that may come before the meeting. Carried.
Motion (Amendment of Bylaw 1-20) Res. 002-2020-05-14	Motion by Wendy Appleby to amend the Rates of Taxation Bylaw 1-20 to clarify provisions associated with designated industrial property assessed by the provincial assessor. The amendments are intended to improve consistency for industrial taxpayers. Carried.
Third reading -- Bylaw 1-20 Authorizing rates of Taxation for 2020. Res. 003-2020-05-14	Moved by Reg Stapley that upon a detailed review by Council, the amended Summer Village Bylaw 1-20, authorizing rates of taxation for 2020, is hereby given third and final reading. Carried by unanimous consent.
Motion (Painted Crosswalks – Baptiste Drive – Public Safety) Res. 004-2020-05-14	Motion by Wendy Appleby giving Council Authorization for Blaine Page to hire a contractor, Robert Balay, and proceed with painting of crosswalks in selected locations on Baptiste Drive consistent with direction expressed in Council Resolution Res. 010-2019-10-10, including the installation of signs. Carried.
Next Meeting	The date of the next meeting of Council will be at the call of the Mayor.

Closing Remarks

The Chairman thanked everyone for participating in discussion throughout the meeting.

Adjournment

The meeting adjourned at 6:00 PM.

SUMMER VILLAGE OF SOUTH BAPTISTE

Blaine Page, Mayor

Ed Tomaszuk, CAO

MINUTES OF A REGULAR COUNCIL MEETING OF THE SUMMER VILLAGE OF SOUTH BAPTISTE HELD ON SATURDAY, AUGUST 15th, 2020, VIA WEBEX VIDEO CONFERENCE, HOSTED BY THE MUNICIPAL OFFICE, 724 BAPTISTE DRIVE, WEST BAPTISTE, ALBERTA.

A regular meeting of Summer Village Council was called to order at 9:30 AM on Saturday, August 15th, 2020, hosted by the Municipal Office, 724 Baptiste Drive, West Baptiste, AB.

In Attendance	Blaine Page, Mayor, Summer Village of South Baptiste, Chairman. Wendy Appleby, Deputy Mayor, Summer Village of South Baptiste Reg Stapley, Councilor, Summer Village of South Baptiste. Ed Tomaszuk, Chief Administrative Officer, Recording Secretary.
Gallery	Judy Maslyk Susan Coleman Debra Derko Lori Appleby.
Call to order	Mayor, Blaine Page, called the meeting to order at 9:30 AM and welcomed everyone in attendance.
Motion (Agenda) Res. 001-2020-08-15	Motion by Blaine Page for adoption of the agenda as circulated to members of Council prior to the meeting. Carried.
Minutes, previous Council meeting Res. 002-2020-08-15	Motion by Wendy Appleby to adopt the minutes of the MAY 14 th , 2020, meeting of Council as distributed by Email prior to today's meeting and as reviewed by Council. Carried.
Minutes, previous Council meeting Res. 003-2020-08-15	Motion by Blaine Page to adopt the minutes of the MAY 7 th , 2020, regular meeting of Council as distributed by Email prior to today's meeting and as reviewed by Council. Carried.
Delegation – Development Application and request for variance – 58 and 62 Baptiste Drive.	Judy Maslyk, Susan Coleman, and Debra Derko presented their views related to an application for a development permit for construction of a principal building (Cabin) on small lots located at 58 and 62 Baptiste Drive. Ensuing discussion (during an open forum) centered on an Alberta Land Surveyors Real Property Report prepared by Don Wilson Surveys Ltd. Dated July 17, 2020 (File Number 20207A) and a revised site plan prepared by Steadfast Engineering Ltd. dated 2020-08-14.

There was discussion of Council concerns related to slope instability and shoreline erosion due to high lake water levels and potential damage because of seasonal shoreline ice thrusting at certain times during the year. There may be several liability issues for consideration prior to issuing a development permit.

The delegation was advised that Council would consider the matter during closed session and that the applicants would be advised accordingly.

Motion (Finance)
Res. 004-2020-08-15

Moved by Blaine Page to adopt a Financial Report including all receipts and disbursements for the period between April 15th, 2020 and August 11th, 2020 as reviewed by Council.

Carried.

Motion (Payment of Accounts)
Res. 005-2020-08-15

The payment of accounts as presented in the Financial report was endorsed by Council on a motion by Blaine Page.

Carried.

Motion (Painted Crosswalk – 114 Baptiste Drive)
Res. 006-2020-08-15

Motion by Blaine Page that the Summer Village reimburse Sharon and Bill Kump in the amount of \$200.00 for the painted crosswalk at 114 Baptiste Drive.

Deputy Mayor, Wendy Appleby called for a recorded vote on the motion:

VOTE:

Blaine Page	In Favor
Reg Stapley	In Favor
Wendy Appleby	Opposed

Carried.

Motion (Intermunicipal Development Plan -- 2020)
Res. 007-2020-08-15

Motion by Wendy Appleby that Council authorizes an application (if necessary) to the Alberta Municipal Government Board to resolve differences between Athabasca County and Summer Villages participating in preparing the Baptiste Lake Intermunicipal Development Plan. An appeal to the Board will only be made with support of the majority of participating Municipalities.

Carried.

Motion (Repair -- Radar Controlled Speed Sign)
Res. 008-2020-08-15

Moved by Blaine Page providing Council Authorization to contract a suitably qualified service company to repair the Radar Controlled Speed Sign located near 114 Baptiste Drive as may be required.

Carried.

Motion (Closed Session of Council)
Res. 009-2020-08-15

Motion by Wendy Appleby, that Council go into 'closed session' consistent with Sections 23(1), 24(1), 27(1) and 24(1)(c) of the Freedom of Information and Protection of Privacy Act at 11:30 AM.

Carried.

<p>Motion (Closed Session of Council) Res. 010-2020-08-15</p>	<p>Moved by Blaine Page providing Council authorization to come out of 'closed session' at 11:53 AM. Carried.</p>
<p>Motion (Baptiste Creek—Flood Mitigation and Water Flow Enhancement Mitigation) Res. 011-2020-08-15</p>	<p>Motion by Blaine Page authorizing the payment of two invoices JSO1270 and 2401 related to Baptiste Creek Flood Mitigation and Water Flow Enhancement. Invoices are to be paid in accordance with direction by Council Carried.</p>
<p>Other Business</p>	<p>A variety of issues including the condition of roads, summer road maintenance, and cleanup of ditches along Streets were considered and discussed by Council. There were also several other relevant issues discussed throughout the meeting.</p>
<p>Next Meeting</p>	<p>The tentative date of the next meeting of Council is August 18, 2020 and will take place on location at 58 and 62 Baptiste Drive commencing at 4:00 PM.</p>
<p>Closing Remarks</p>	<p>The Chairman thanked everyone for attending and participating in discussion throughout the meeting.</p>
<p>Adjournment</p>	<p>The meeting adjourned at 12:00 noon.</p>

SUMMER VILLAGE OF SOUTH BAPTISTE

Blaine Page, Mayor

Ed Tomaszuk, CAO

MINUTES OF A SPECIAL COUNCIL MEETING OF THE SUMMER VILLAGE OF SOUTH BAPTISTE HELD ON TUESDAY, AUGUST 18, 2020, ON LOCATION AT 58 and 62 BAPTISTE DRIVE, SOUTH BAPTISTE, AB.

A Special meeting of Summer Village Council was called to order at 4:00 PM on Tuesday, August 18, 2020, hosted on location at 58 and 62 Baptiste Drive, West Baptiste, AB.

<p>In Attendance</p>	<p>Blaine Page, Mayor, Summer Village of South Baptiste, Chairman. Wendy Appleby, Deputy Mayor, Summer Village of South Baptiste. Reg Stapley, Councilor, Summer Village of South Baptiste. Ed Tomaszuk, Chief Administrative Officer, Recording Secretary.</p>
<p>Gallery</p>	<p>Vacant</p>
<p>Call to order</p>	<p>The meeting was called to order at 4:00 PM by Mayor, Blaine Page.</p>
<p>Motion (Waiver of Notice) Res. 001-2020-08-18</p>	<p>Moved by Blaine Page that Council of the Summer Village of South Baptiste hereby waive notice of a special meeting to be held for the purpose of discussing and acting upon items related to:</p> <ol style="list-style-type: none">1. Maslyk Variance – Land Use Bylaw.2. Fisher Election Challenge 2010 – Court of Queen’s Bench Judgement Renewal 109237-002.3. Baptiste Creek Flood Mitigation Project – Invoices. <p>Summer Village Council further consents to the transaction of any business, in addition to the business stated above, that may come before the meeting and that each councilor signs the waiver of notice accordingly.</p> <p>Carried.</p>
<p>Motion (Maslyk/Coleman Development Application and request for variance to the Land Use Bylaw.) Res. 002-2020-08-18</p>	<p>Motion by Reg Stapley to refer the Maslyk/Coleman Development Permit Application dated August 2, 2020 along with a resubmission on August 14, 2020, to Summer Village Legal Counsel, Kelsey Becker Brookes.</p> <p>Details associated with the Development Permit are to be discussed with Legal Counsel via a Video Conference Call as soon as practical. The conference call will be a “closed session” of Council subject to the Freedom of Information and Protection of Privacy Act.</p> <p>Specific considerations for discussion may include the following issues which could be conditions leading to Development Permit approval:</p> <ol style="list-style-type: none">1. Council has concerns about possible shoreline erosion and slope instability due to high lake water levels at certain times throughout the year.

Additionally, there are concerns about damage due to Ice thrusting taking place because of temperature fluctuations during the Winter and Spring. This causes the surface ice on the lake to expand thereby pushing against the shoreline causing heaving of bank soil along with property damage.

2. One of the conditions for development approval may include indemnification whereby the applicant indemnifies and holds harmless the Summer Village from and against all manner of actions, causes, suits, claims and demands whatsoever for any damages, including but not restricted to injury or death to any person, or loss or injury to any property, arising from or in connection with development approval. This also includes damages resulting from shoreline erosion, slope instability and seasonal ice thrusting. The applicant may only proceed with Development at their own risk.
3. As currently shown on the development permit site plan, the principal building crosses the property boundary between two lots located at 52 and 68 Baptiste Drive. Consequently, the proposed application for development cannot be approved until the two lots, are consolidated into a single property. Lot consolidation requires an application to Alberta Land Titles by the Developer.

Council has relied exclusively on the proposed site plan (Revision 1 dated 2020-08-14) prepared by Steadfast Engineering Ltd.

4. The proposed Development must fully comply with the Summer Village Land Use Bylaw with exception of property boundary setbacks. A variance to the Land Use Bylaw may reduce setbacks to a minimum of three feet from respective property boundaries.
5. The application for the Development Permit should be revised by the applicant to abide by the foregoing conditions and then resubmitted for consideration by the Summer Village Development Authority. Resubmission must be accompanied by the requisite \$100 dollar application fee.

It is anticipated that Legal Counsel will provide advice on how to best process the application given the concerns expressed by Council.

Carried.

Fisher Election
Challenge 2010 -- Court
of Queen's Bench
Judgement Renewal
109237-002.
Res. 003-2020-08-18

Moved by Blaine Page to authorize Summer Village Legal Counsel, Kelsey Becker Brookes, to proceed with renewing Court of Queen's Bench Judgement 109237-002 consistent with an Email dated 2020-08-17. Council is seeking recovery of all costs associated with this action.

Deputy Mayor, Wendy Appleby called for a recorded vote on the motion:

VOTE:

Blaine Page	In Favor
Reg Stapley	In Favor
Wendy Appleby	Opposed

Carried.

Motion (Sunrise Drive
Flood Mitigation
Project)
Res. 004-2020-08-18

Motion by Blaine Page that Council approved an estimate by David Gray Contracting for the Sunrise Drive Flood Mitigation Project as expressed in an estimate (Quote) submitted by Email dated 2020-07-07.

The project is hereby authorized (as directed by Council) with Blaine Page serving as the project coordinator.

Carried.

Next Meeting

The date of the next meeting of Council will be at the call of the Mayor.

Closing Remarks

The Chairman thanked everyone for participating in discussion throughout the meeting.

Adjournment

The meeting adjourned at 5:15 PM.

SUMMER VILLAGE OF SOUTH BAPTISTE

Blaine Page, Mayor

Ed Tomaszuk, CAO

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL FOR THE SUMMER VILLAGE OF SOUTH BAPTISTE, HELD ON TUESDAY, SEPTEMBER 29, 2020, BY WEBEX VIDEO CONFERENCE, HOSTED BY THE MUNICIPAL OFFICE, 724 BAPTISTE DRIVE, WEST BAPTISTE, ALBERTA.

The Organizational meeting of Summer Village Council was held on Tuesday, September 29, 2020, 4:15 PM hosted by the South Baptiste Municipal Office.

In Attendance

Blaine Page, Councilor, Summer Village of South Baptiste.
Wendy Appleby, Councilor, Summer Village South Baptiste.
Reg Stapley, Councilor, Summer Village of South Baptiste.
Ed Tomaszuk, Chief Administrative Officer, Recording Secretary.

Gallery

Vacant.

Call to order

Ed Tomaszuk, CAO, called the meeting to order at 4:15 PM explaining that the purpose of the organizational meeting is to appoint the Mayor, Deputy Mayor and to establish respective committees of Council. Appointments would remain in effect for one year. The Annual Organizational Meeting is mandated by the Municipal Government Act.

**Motion (Agenda)
Res. 001-2020-09-29**

Moved by Blaine Page to adopt the agenda as distributed by Email prior to the meeting and as reviewed by Council.

Carried.

**Motion (Agenda
Package)
Res. 002-2020-09-29**

Motion by Reg Stapley that with consideration to a review and discussion of the meeting agenda package, Council hereby receives the package for information.

Carried.

**Motion
Res. 003-2020-09-29**

Moved by Wendy Appleby to maintain the status quo in regard to respective positions on Council, including Mayor, Deputy Mayor and Councilor. This also includes appointments to respective Boards and Committees.

Carried.

**Motion
Res. 004-2020-09-29**

Motion by Councilor, Reg Stapley that with consideration to Council's inclination to maintain the status quo for respective positions on Council, Blaine Page is therefore nominated as Mayor.

Motion Carried.

Oath of Office, Mayor.

The Mayor's oath of office was administered and then endorsed by Blaine Page.

**Motion
Res. 005-2020-09-29**

Motion by Blaine Page nominating Wendy Appleby as Deputy Mayor.

Carried.

Oath of Office, Deputy Mayor.

The Deputy Mayor's oath of office was administered and then endorsed by Wendy Appleby.

Oath of Office, Councilor

The Councilor's oath of office was administered and then endorsed by Reg Stapley.

**Regular Council Meeting Schedule
Res. 006-2020-09-29**

Motion by Reg Stapley that meetings of Council be scheduled at the call of the Mayor. Any member of Council may request a council meeting at any time to deal with matters of importance. All proposed meetings are subject to approval by the majority of Council.

Carried.

**Interim Budget
Res. 007-2020-09-29**

Moved by Wendy Appleby that Council adopt the 2020 budget as an interim budget for the 2021 fiscal year which will remain in effect until Council approves a new budget for 2021.

Carried

**Motion appointing Development Officer
Res. 008-2020-09-29**

Moved by Blaine Page to appoint the CAO (Administrator) as the Development Officer for the Summer Village of South Baptiste.

Carried.

**Motion, Financial Signing Authority
Res. 009-2020-09-29**

Motion by Reg Stapley that any two of the following persons constitutes signing authority with respect to agreements, banking, financial commitments and purchasing matters on behalf of the Summer Village of South Baptiste:

Mayor, Blaine Page.

Deputy Mayor, Wendy Appleby.

Councilor, Reg Stapley.

CAO, Ed Tomaszuk.

Any previous resolutions dealing with signing authority are hereby rescinded.

Carried.

**Appointment of Auditor
Res. 010-2020-09-29**

Moved by Reg Stapley that Al Scherbarth, Professional Corporation be appointed as the auditor for the 2020 Municipal audit of the Summer Village of South Baptiste.

Carried.

The address of the Accounting firm is:

Al Scherbarth Professional Corporation, Chartered Accountants
#2020, Sun Life Place
10123 99 Street
Edmonton, Alberta

T5J 3H1

**Appointment of
Solicitor
Res. 011-2020-09-29**

Moved by Blaine Page to retain the legal services provided by Reynolds, Mirth Richards and Farmer (RMRF) as Solicitors for the Summer Village of South Baptiste.

Carried.

**Committee and Board
appointments
Res. 012-2020-09-29**

Moved by Wendy Appleby that Council adopt the following Committee and Board Appointments thereby rescinding any previous appointments by Council:

Weed Inspector	Ed Tomaszuk, CAO, Administrator
Municipal Assessor	Municipal Assessment Services Group (Ray Crews)
Municipal Planner	Jane Dauphinee Municipal Planning Services.
Assessment Review Board	To be appointed as needed.
Roads	All of Council
Waste Management	All of Council
Municipal Planning Commission	All of Council

Carried.

**ARWMSA Appointment.
Res. 013-2020-09-29**

Motion by Blaine Page that Wendy Appleby be nominated as an alternate representative for the Board of Director Position on the Athabasca Regional Waste Management Services Commission from the Summer Villages adjacent to Baptiste and Island Lake.

Carried.

**Winter Roads
Maintenance
Res. 014-2020-09-29**

Motion by Wendy Appleby to appoint the CAO, Ed Tomaszuk as the winter road maintenance coordinator. Any previous appointments are hereby rescinded.

Carried.

**Annual ASVA
Conference
Res. 015-2020-09-29**

Moved by Wendy Appleby authorizing the registration of all members of Council, including the CAO, for the annual General Meeting for the Association of Summer Villages of Alberta scheduled for October 7th, 2020.

Carried

**Subdivision and
Development Appeal
Board**

Res. 016-2020-09-29

Moved by Reg Stapley that the Summer Village Subdivision and Development Appeal Board be appointed as needed.

Carried.

Motion

Res. 017-2020-09-29

Motion by Blaine Page that with consideration to the Baptiste and Island Lake Stewardship Association (BAILS) currently dealing with Lake Stewardship and a variety of Ecological and Environmental issues having an effect on the Community, Wendy Appleby is hereby reappointed to BAILS as an observer with liaison responsibilities to Council of South Baptiste.

Carried

FireSmart

Res. 018-2020-09-29

Moved by Reg Stapley appointing the CAO as the Summer Village representative to the Athabasca Regional Community Protection Program. This includes the authority to sign the Annual Mutual Aid Agreement and other matters relative to Emergency Management. Any previous appointments to the Committee are hereby rescinded.

Carried.

Provincial Grants

Res. 019-2020-09-29

Moved by Blaine Page authorizing the CAO to apply for any Municipal grants as considered appropriate and in the best interests of the Summer Village.

Carried

Closing Remarks

Mayor Blaine Page thanked everyone for their support and participation in discussion throughout the meeting.

Adjournment

The meeting adjourned at 5:00 PM.

Summer Village of South Baptiste

Blaine Page, Mayor

Ed Tomaszuk, CAO

MINUTES OF A SPECIAL COUNCIL MEETING OF THE SUMMER VILLAGE OF SOUTH BAPTISTE HELD ON FRIDAY, OCTOBER 16, 2020, BY WEBEX VIDEO CONFERENCE, 724 BAPTISTE DRIVE, WEST BAPTISTE, AB.

A Special meeting of Summer Village Council was called to order at 4:30 PM on Friday, October 16, 2020, hosted by the Municipal Office, 724 Baptiste Drive, West Baptiste, AB.

In Attendance	Blaine Page, Mayor, Summer Village of South Baptiste, Chairman. Wendy Appleby, Deputy Mayor, Summer Village of South Baptiste. Reg Stapley, Councilor, Summer Village of South Baptiste. Ed Tomaszuk, Chief Administrative Officer, Recording Secretary.
Gallery	Vacant
Call to order	The meeting was called to order at 4:30 PM by Mayor, Blaine Page.
Motion (Waiver of Notice) Res. 001-2020-10-16	Moved by Reg Stapley that Council of the Summer Village of South Baptiste hereby waive notice of a special meeting to be held via Webex Video Conference for the purpose of discussing and acting upon items related to: <ol style="list-style-type: none">1. Susan and Darcy Coleman Development Permit Application. Summer Village Council further consents to the transaction of any business, in addition to the business stated above, that may come before the meeting. Carried.
Motion (Closed Session of Council) Res. 009-2020-10-16	Motion by Wendy Appleby, that Council go into 'closed session' consistent with Sections 23(1), 24(1), 27(1) and 24(1)(c) of the Freedom of Information and Protection of Privacy Act at 4:46 PM. Carried.
Motion (Closed Session of Council) Res. 010-2020-10-16	Moved by Wendy Appleby providing Council authorization to come out of 'closed session' at 5:33 PM. Carried.
Motion (Development Permit Costs) Res. 004-2020-10-16	Moved by Blaine Page that, all costs associated with an application for a development permit remains the responsibility of the applicant. This includes Geotechnical studies and other documentation as may be requested by the Summer Village Development Authority. This resolution references an Email request that the Summer Village pay for all costs of Geotechnical Studies for any new developments along the South shore of Baptiste Lake. Carried.

**Motion (Coleman
Development Permit)
Res. 005-2020-10-16**

Motion by Reg Stapley to issue a Development Permit for construction of the main building at 62 Baptiste Drive subject to conditions reviewed and amended by Council. A draft of the permit shall be circulated by Email to members of Council before release.

Carried.

Next Meeting

The date of the next meeting of Council will be at the call of the Mayor.

Closing Remarks

The Chairman thanked everyone for participating in discussion throughout the meeting.

Adjournment

The meeting adjourned at 5:45 PM.

SUMMER VILLAGE OF SOUTH BAPTISTE

Blaine Page, Mayor

Ed Tomaszuk, CAO